EIP Initiative 8 Applications

Key Activity:	1. Identify current state

Description:

Identify which agencies have a database list of current applications and which need to be inventoried

Define what an "application" is and develop inventory criteria

Ensure no application gets left behind

Identify available tools and options for conducting and maintaining the inventory

List of criteria for data to be collected about each application

Deliver communications plan to agencies regarding inventory

Priority (H, M, L)	Risk (L, M, H)	Incremental Cost ($000's)	Time to Complete (months)
H	L	$80 –120	2 – 4 months

Considerations and Mitigation Approach (n/a if not applicable)

Legislative: Appropriation of funds
Administrative: Agency commitment to time and resources.
Cultural: Potential Staff burnout.
Dependencies on other groups: Portfolio Management, Architecture

EIP Initiative 8 Applications

Key Activity:	2. Business Requirements Gathering
Description Determine if it should be self reported, tool based discovery or manual inventory Define what an entity relationship is Establish point of contact for each agency for application inventory Identify federal/state codes and regulations implications on applications Identify agency strategic plan and where/how the application ties to that plan Determine format of measurable results Deliver communications plan to agencies regarding inventory	

Priority (H, M, L)	Risk (L, M, H)	Incremental Cost ($000's)	Time to Complete (months)
H-0	M	+$60-$90	4-6 months

Considerations and Mitigation Approach (n/a if not applicable)

Legislative: State and federal codes/regulations—conflicting regulations potential
Administrative: Complicated activity/agency security concerns
Cultural: Potential staff burnout
Dependencies on other groups: Portfolio management/architecture

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Key Activity:	3. Technical Requirements Gathering

Description
Identify where the inventory data will be located, the platform and how it will be maintained
Determine the process to maintain the inventory--frequency, etc.
Design the matrix
Develop a common description of application definitions—nomenclature "Data Dictionary"
Define the processes to map the enterprise interdependencies for data
Deliver communications plan to agencies regarding inventory

Priority (H, M, L)	Risk (L, M, H)	Incremental Cost ($000's)	Time to Complete (months)
M+1.5	L	$90-120	3-6 months

Considerations and Mitigation Approach (n/a if not applicable)

Legislative: funding
Administrative:
Cultural: Inertia—getting agencies going
Dependencies on other groups:

EIP Initiative 8 Applications

Key Activity:	4. Plan for Future State Consolidation
Description Plan process to map applications to planned technology architecture Plan process to determine application fit to portfolio—portfolio management Deliver communications plan to agencies regarding inventory	

Priority (H, M, L)	Risk (L, M, H)	Incremental Cost ($000's)	Time to Complete (months)
L-2.6	**M**	**$50-75**	**2-4 months**

Considerations and Mitigation Approach (n/a if not applicable)

Legislative:
Administrative:
Cultural:
Dependencies on other groups: